




	TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES					
	2020-2021 ACADEMIC YEAR CURRICULUM FORM					
Department / Program	BUSINESS ADMINISTRATION	Course Code	ECO101			
		Course Title	Introduction to Economics			
		Semester	<input checked="" type="checkbox"/> Fall	<input type="checkbox"/> Spring		
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English		
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS	
			3	0	5	
Instructor	Title, Name-Last Name		Dr. İbrahim Boz, Assistant Professor			
	Contact Information		ibrahim.boz@toros.edu.tr , Office A119			
Information about Course	There are 2 course objectives. Firstly students are expected to familiarize theoretical explanations, concepts and definitions which will be given by textbook in English. Students should put their maximum efforts to capture materials offered. Secondly students are expected to solve some problems covered by the textbook and the course, and interpret their meaning in the exams.					
WEEKLY COURSE CONTENTS						
Week	Topics			Teaching Methods and Techniques		
1. Week	Explanation of the course objectives and responsibilities. Introduction on what is economics.			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
2. Week	Ch.1. Introduction: What is economics? (p.1)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
3. Week	Ch.2 The key principles of economics (p.28)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
4. Week	Ch.4 Demand, Supply and Market equilibrium. (p.65)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
5. Week	Ch.4 Demand, Supply and Market equilibrium. (p.65)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
6. Week	Ch. 20 Elasticity: A measure of responsiveness (p.409)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
7. Week	Ch. 20 Elasticity: A measure of responsiveness (p.409)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
Midterm (Explanation)*	Midterm exam-1 has 20% weight and is based on essay type questions (writing sentences, fill in the blanks, drawing figures and doing calculations).					
8. Week	Ch. 23 Production technology and cost (p. 493)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
9. Week	Ch. 23 Production technology and cost (p. 493)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
10. Week	Ch. 23 Production technology and cost (p. 493)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
11. Week	Ch. 24. Perfect competition and other market structures (p.514)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
12. Week	Ch. 24. Perfect competition and other market structures (p.514)			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
13. Week	Midterm exam-2 has 20% weight and is based on essay type questions (writing sentences, fill in the blanks, drawing figures and doing calculations).					
14. Week	Answering study questions and taking independent questions.			Synchronous - lms.toros.edu.tr Meeting with students, and explaining what we do and how we do.		
Final (Explanation)**	Final exam has 60% weight and is based on essay type questions (writing sentences, fill in the blanks, drawing figures and doing calculations).					
Make-Up (Explanation)	Final exam is based on essay type questions (writing sentences, fill in the blanks, drawing figures and doing calculations).					
Select and explain in detail the teaching methods and techniques to be used in course.						
Synchronous	<input type="checkbox"/>					
Asynchronous	<input type="checkbox"/>					
Mixed (Synchronous + Asynchronous)	<input checked="" type="checkbox"/>	50 percent is asynchronous includes reading textbook chapters by students, listening and watching chapter videos, reading and answering study questions by students. Remaining 50 percents comes from how to solve study questions and independent Q&A of students. In some cases LIVE or ZOOM programmes might be arranged. In these cases students have to participate on discussions, not just listening. It is important that students should be encouraged to read original textbook chapters. Thus students' English level can improve significantly.				
Face-to-Face	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
Other explanations for the effective and efficient conduct of the course						
Attendance***	A report on students participations will be taken into consideration by the Lecturer while grading. To pass the course, one should participate at least %70 of total.					
Course Resources	Economics, Principles, Applications, And Tools, Seventh Edition, International Edition, Pearson Publication, Prentice Hall, 2012.					
Auxiliary Resources						
Course Counseling	Consulting Topics			Date	Time	
	A video recording on textbook chapters and study questions, then answering students' questions will be a course counselling for students.			weekly schedule	daily schedule	


	TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES				
	2020-2021 ACADEMIC YEAR CURRICULUM FORM				
Department / Program	BUSINESS ADMINISTRATION	Course Code	MAN-101		
		Course Title	Introduction to Business Administration		
		Semester	<input checked="" type="checkbox"/> Fall	<input type="checkbox"/> Spring	
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective	
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			3	0	5
Instructor	Title, Name-Last Name		Asst. Prof. Dr. Metin OCAK		
	Contact Information		metin.ocak@toros.edu.tr		
Information about Course	The course aims to (1) provide students knowledge about the basic concepts, techniques about business administration and business life, (2) to provide students knowledge about how concepts which are applied to work life, (3) to make students equipped for other courses about business administration. The course will be held synchronously on lms.toros.edu.tr. Course materials will be shared via lms.toros.edu.tr. Attending the course is compulsory.				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week	What is Business			Synchronous- lms.toros.edu.tr	
2. Week	Forming a Business Unit			Synchronous- lms.toros.edu.tr	
3. Week	Business in Global Markets			Synchronous- lms.toros.edu.tr	
4. Week	General Management in Business			Synchronous- lms.toros.edu.tr	
5. Week	Human Resource Management in Business			Synchronous- lms.toros.edu.tr	
6. Week	Accounting and Financing in Business			Synchronous- lms.toros.edu.tr	
7. Week	Accounting and Financing in Business			Synchronous- lms.toros.edu.tr	
Midterm (Explanation)*	Written Exam (Synchronous and calculated 20%) via e-mail				
8. Week	Operations Management in Business			Synchronous- lms.toros.edu.tr	
9. Week	Operations Management in Business			Synchronous- lms.toros.edu.tr	
10. Week	Marketing Management in Business			Synchronous- lms.toros.edu.tr	
11. Week	Business and Economics			Synchronous- lms.toros.edu.tr	
12. Week	Social Responsibility, Ethics and Law in Business			Synchronous- lms.toros.edu.tr	
13. Week	New Concerns of Business			Synchronous- lms.toros.edu.tr	
14. Week	Review			Synchronous- lms.toros.edu.tr	
Final (Explanation)**	The final will be held face to face in a written examination. It will be calculated as 80%.				
Make-Up (Explanation)	The make-up will be held face to face in a written examination. It will be calculated as 80%.				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input checked="" type="checkbox"/>	At time on lms.toros.edu.tr.			
Asynchronous	<input type="checkbox"/>				
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Attendance***	70% attendance requirement				
Course Resources	Mirze, S.K.(2002). Introduction to Business. Literatür Publishing				
Auxiliary Resources	Bovee, C.L., Thill, John, V. & Mescon, M.H. (2006). Excellence in Business, Third Edition				
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)		All questions and remarks are received via email or Whatsapp group		
	Consulting Topics		Date	Time	
	No specific time for supervising				

	TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES					
	2020-2021 ACADEMIC YEAR CURRICULUM FORM					
Department / Program	BUSINESS ADMINISTRATION	Course Code	COM101			
		Course Title	Computer Skills			
		Semester	<input checked="" type="checkbox"/> Fall	<input type="checkbox"/> Spring		
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English		
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS	
			3	0	5	
Instructor	Title, Name-Last Name		Asst.Prof. Kenan ORÇANLI			
	Contact Information		kenan.orcanli@toros.edu.tr			
Information about Course	The aim of this course is to provide students with basic computer skills. The course consists of Microsoft Windows as well as Microsoft Office suite's Word, Excel and PowerPoint applications.					
WEEKLY COURSE CONTENTS						
Week	Topics			Teaching Methods and Techniques		
1. Week	Introduction and basic computer issues			Synchronous (lms.toros.edu.tr)		
2. Week	Basic computer issues (Hardware and software applications)			Synchronous (lms.toros.edu.tr)		
3. Week	Microsoft Office basics (Running office program, basic innovations, file tab, working with ribbon, quick access toolbar, working with keyboard shortcuts)			Synchronous (lms.toros.edu.tr)		
4. Week	Microsoft Office basics (Getting started, customizing office programs)			Synchronous (lms.toros.edu.tr)		
5. Week	Microsoft Office Word (Getting started, document processing, text creation and editing)			Synchronous (lms.toros.edu.tr)		
6. Week	Microsoft Office Word (Formatting (Text, paragraph and document formatting))			Synchronous (lms.toros.edu.tr)		
7. Week	Microsoft Office Word (Add shapes, create and edit tables, document control, advanced features)			Synchronous (lms.toros.edu.tr)		
Midterm (Explanation)*	Written Exam (Synchronous and calculated 20%) via e-mail					
8. Week	Microsoft Office Excel (Getting started, worksheet operations, row-column-cell operations, data operations, formatting)			Synchronous (lms.toros.edu.tr)		
9. Week	Microsoft Office Excel (Formulas and functions)			Synchronous (lms.toros.edu.tr)		
10. Week	Microsoft Office Excel (Graph operations, data analysis, adding objects, controlling the workbook)			Synchronous (lms.toros.edu.tr)		
11. Week	Microsoft Office Powerpoint (Getting Started, basic presentation operations, adding text and formatting)			Synchronous (lms.toros.edu.tr)		
12. Week	Microsoft Office Powerpoint (Paragraph formatting, slide operations, design, working with objects)			Synchronous (lms.toros.edu.tr)		
13. Week	Microsoft Office Powerpoint (Transitions and animations, slide show, slide control)			Synchronous (lms.toros.edu.tr)		
14. Week	Other computer related issues and general review			Synchronous (lms.toros.edu.tr)		
Final (Explanation)**	The final will be held online in a written examination. Final Exam %60 + Midterm Exam %20 + Homework %20					
Make-Up (Explanation)	The make-up will be held online in a written examination.					
Select and explain in detail the teaching methods and techniques to be used in course.						
Synchronous	<input checked="" type="checkbox"/>	At time on lms.toros.edu.tr (Lecture and presentation)				
Asynchronous	<input checked="" type="checkbox"/>	Homework will be sent to students on Fridays and homework will be completed on Sundays.				
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>					
Face-to-Face	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
Other explanations for the effective and efficient conduct of the course						
Attendance***	70% attendance requirement for asynchronous					
Course Resources	Microsoft Office Professional 2013 Step by Step Andrew Couch, Beth Melton, Echo Swinford, and Mark Dodge					
Auxiliary Resources						
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)		Synchronous and asynchronous			
	Consulting Topics			Date	Time	
	No specific time for supervising					

		TOROS ÜNİVERSİTESİ İKTİSADİ İDARİ VE SOSYAL BİLİMLER FAKÜLTESİ					
		2020-2021 EĞİTİM-ÖĞRETİM YILI DERS İZLENCE FORMU					
Bölüm/Programı	İktisadi İdari ve Sosyal Bilimler Fakültesi	Dersin Kodu	TUR 101				
		Dersin Adı	TÜRK DİLİ I				
		Yarıyıl	<input checked="" type="checkbox"/>	Güz	<input type="checkbox"/>	Bahar	
		Dersin Türü	<input checked="" type="checkbox"/>	Zorunlu	<input type="checkbox"/>	Seçmeli	
		Dersin Anlatıldığı Dil	<input checked="" type="checkbox"/>	Türkçe	<input type="checkbox"/>	İngilizce	
Sınıf	1.Sınıf	Dersin Kredi Bilgileri	Teori		Uygulama		AKTS
			2		0		3
Dersin Sorumlusu	Sultan Şehmus ÖZDEMİR						
Ders Hakkında Bilgi	Türk Dili I Konuları						
HAFTALIK AYRINTILI DERS İÇERİĞİ							
Hafta	Konular					Öğretim Yöntem ve Teknikleri	
1. Hafta	Dünya Dil Gurupları, Türkçenin Dünya Dilleri Arasındaki Yeri, Türkçenin Yayılma Alanları					Sekron-Ansekron	
2. Hafta	Noktalama İşaretleri,					Sekron-Ansekron	
3. Hafta	Noktalama İşaretleri,					Sekron-Ansekron	
4. Hafta	Yazım Kuralları					Sekron-Ansekron	
5. Hafta	Yazım Kuralları					Sekron-Ansekron	
6. Hafta	Dilekçe					Sekron-Ansekron	
7. Hafta	Türkçenin ses özellikleri					Sekron-Ansekron	
Ara Sınav (açıklama)	Online olarak yapılacaktır. (Not ağırlığı %40)						
8. Hafta	Türkçede ses olayları					Sekron-Ansekron	
9. Hafta	Yazılı ve sözlü anlatımın özellikleri; paragraf oluşturma ve paragraf türleri (giriş, gelişme, sonuç paragrafları)					Sekron-Ansekron	
10. Hafta	Düşünceyi geliştirme yolları (açıklama, tartışma, öyküleme, betimleme; tanımlama, örneklendirme, tanık gösterme, karşılaştırma vb. uygulamaları)					Sekron-Ansekron	
11. Hafta	Metin yapısı (metnin yapısal özellikleri, giriş-gelişme-sonuç bölümleri); metinsellik özellikleri (bağlaşıklık, tutarlılık; amaçlılık, kabul edilebilirlik, durumsallık, bilgisellik, metinlerarasılık)					Sekron-Ansekron	
12. Hafta	Metin yazma (taslak oluşturma, yazma, düzeltme ve paylaşma); bilgilendirici-açıklayıcı metin yazma;					Sekron-Ansekron	
13. Hafta	Metin yazma (betimleyici metin yazma; tartışmacı ve ikna edici metin yazma).					Sekron-Ansekron	
14. Hafta	Anı türü					Sekron-Ansekron	
Final (açıklama)	Online olarak yapılacaktır. (Not ağırlığı %60)						
Bütünleme (açıklama)	Online olarak yapılacaktır.						
Dersin verilmesinde kullanılacak öğretim yöntem ve teknikleri detaylı bir şekilde açıklayınız.							
Senkron (eş Zamanlı)	<input checked="" type="checkbox"/>						
Asenkron (Eş zamanlı olmayan)	<input checked="" type="checkbox"/>						
Karma Eğitim (Yüz yüze + Asenkron)	<input type="checkbox"/>						
Yüz yüze	<input type="checkbox"/>						
Diğer	<input type="checkbox"/>						
Dersin etkin ve verimli bir şekilde yürütülmesi için diğer açıklamalar							
Dersin Kaynakları	Üniversite Türk Dili ve Kompozisyon Dersleri (Kazım Yetiş, Kemal Yavuz, Necat Birinci), Beşir Kitabevi						
	Üniversiteler İçin Türk Dili ve Kompozisyon Bilgileri, Yargı Yayınevi						
Yardımcı Kaynaklar	Üniversiteler İçin Türk Dili, Prof. Dr. Muharrem Ergin, Bayrak Yayınları						
	Yazım Kılavuzu, TDK						
Ders Danışmanlığı	Danışmanlık yönetimi (Senkron ve diğer)		Online soru-cevap şeklinde yapılacaktır				
	Danışmanlık Konuları		Tarih		Saat		

	TOROS ÜNİVERSİTESİ İKTİSADİ İDARİ VE SOSYAL BİLİMLER FAKÜLTESİ				
	2020-2021 EĞİTİM-ÖĞRETİM YILI DERS İZLENCE FORMU				
Bölüm/Programı	İktisadi İdari ve Sosyal Bilimler Fakültesi	Dersin Kodu	HIS 101		
		Dersin Adı	Atatürk İlke ve İnkılapları Tarihi Dersi I		
		Yarıyıl	<input checked="" type="checkbox"/> Güz	<input type="checkbox"/> Bahar	
		Dersin Türü	<input checked="" type="checkbox"/> Zorunlu	<input type="checkbox"/> Seçmeli	
		Dersin Anlatıldığı Dil	<input checked="" type="checkbox"/> Türkçe	<input type="checkbox"/> İngilizce	
Sınıf	1.Sınıf	Dersin Kredi Bilgileri	Teori	Uygulama	AKTS
			2	0	2
Dersin Sorumlusu	Öğr. Gör. Ercan BOLAT				
Ders Hakkında Bilgi	Atatürk İlke ve İnkılapları Tarihi Dersi Teorik Konuları				
HAFTALIK AYRINTILI DERS İÇERİĞİ					
Hafta	Konular			Öğretim Yöntem ve Teknikleri	
1. Hafta	Derse giriş ve kavram analizi, İnkılap Kavramı			Sekron-Ansekron	
2. Hafta	Türk İnkılabının nedenleri ve Osmanlı Devleti'nin yıkılışının iç ve dış nedenleri			Sekron-Ansekron	
3. Hafta	Osmanlı Devleti'nde yenilik hareketleri, Tanzimat Fermanı, Islahat Fermanı, I. Meşrutiyet, II. Meşrutiyet			Sekron-Ansekron	
4. Hafta	Osmanlı Devleti'nde Fikir Akımları (Osmanlıcılık, İslamcılık, Batıcılık, Türkçülük.) İttihat ve Terakki Partisi'nin iktidara gelmesi. 31 Mart olayı, Trablusgarp Savaşı, Balkan Savaşları			Sekron-Ansekron	
5. Hafta	Birinci Dünya Savaşı'nın Nedenleri ve Savaşın başlaması, Osmanlı Devleti'nin Savaşa katılması, Cephele ve Sonuçları			Sekron-Ansekron	
6. Hafta	Osmanlı Devleti'ni Paylaşım antlaşmaları (Boğazlar, Londra, Sykes Picot, St. Jean de Maurienne Ant.) I. Dünya Savaşı'nın Sona Ermesi, Ermeni olayları, Mondros Ateşkes Antlaşması			Sekron-Ansekron	
7. Hafta	Ulusal Mücadele dönemi, İşgaller karşısında Ulusun ve Ülkenin durumu Cemiyetler ve Faaliyetleri, Mustafa Kemal Paşa'nın İstanbul'a gelişi ve duruma bakışı			Sekron-Ansekron	
Ara Sınav (açıklama)	Online olarak yapılacaktır.				
8. Hafta	Mustafa Kemal Paşa'nın Samsun'a çıkışı. Mustafa Kemal Paşa'nın Havza'daki Faaliyetleri, Amasya Genelgesi, Erzurum Kongresi ve önemi,			Sekron-Ansekron	
9. Hafta	Balıkesir ve Alaşehir Kongreleri. Sivas Kongresi ve önemi, Ulusal Mücadele döneminde diğer kongreler			Sekron-Ansekron	
10. Hafta	Amasya Görüşmeleri, Sivas'ta komutanlarla yapılan toplantı. Temsil Heyeti'nin Ankara'ya gelişi. Son Osmanlı Mebuslar Meclisi'nin toplanması, Misak-ı Milli			Sekron-Ansekron	
11. Hafta	T.B.M.M.'nin açılması, Nitelikleri. Ulusal Mücadele'de Basın, T.B.M.M'ye karşı ayaklanmalar. Türkiye'yi paylaşma tasarıları			Sekron-Ansekron	
12. Hafta	Ulusal Ordunun Kurulması (Kuva-yı Milliye, Düzenli Ordu), Güney ve Güney Doğu Cephesi, Doğu Cephesi (TBMM - Sovyet Rusya ilişkileri)			Sekron-Ansekron	
13. Hafta	Ermeni Sorunu, Ermenilerle yapılan Savaşlar, TBMM - Gürcistan ilişkileri, Batı Cephesi (I. ve II. İnönü Savaşları, Kütahya - Eskişehir Muharebesi)			Sekron-Ansekron	
14. Hafta	Sakarya Savaşı, Büyük Taarruz, Mudanya Ateşkes Antlaşması, Saltanatın Kaldırılması			Sekron-Ansekron	
Final (açıklama)	Online olarak yapılacaktır.				
Bütünleme (açıklama)	Online olarak yapılacaktır.				
Dersin verilmesinde kullanılacak öğretim yöntem ve teknikleri detaylı bir şekilde açıklayınız.					
Senkron (eş Zamanlı)	<input checked="" type="checkbox"/>				
Asenkron (Eş zamanlı olmayan)	<input checked="" type="checkbox"/>				
Karma Eğitim (vüzvüce + Asenkron)	<input type="checkbox"/>				
Yüzyüze	<input type="checkbox"/>				
Diğer	<input type="checkbox"/>				
Dersin etkin ve verimli bir şekilde yürütülmesi için diğer açıklamalar					
Dersin Kaynakları	İstanbul Üniversitesi Açık ve Uzaktan Eğitim Fakültesi Ortak Ders Kitabı				
	Atatürk Üniversitesi Açık Öğretim Fakültesi-Atatürk İlke ve İnkılapları Ders Kitabı				
Yardımcı Kaynaklar	Türkiye'nin Yakın Tarihi Atatürk İlke ve İnkılap Tarihi Ders Kitabı, Komisyon				
	Konularla ilgili diğer materyaller videolar.				
	Türkiye Cumhuriyeti Tarihi I, Atatürk Araştırma Merkezi				
Ders Danışmanlığı	Danışmanlık yönetimi (Senkron ve diğer)		Online soru-cevap şeklinde yapılacaktır		
	Danışmanlık Konuları		Tarih	Saat	

		TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES					
2020-2021 ACADEMIC YEAR FALL SEMESTER CURRICULUM FORM							
Department / Program	BUSINESS ADMINISTRATION	Course Code	FLE 101				
		Course Title	ENGLISH I				
		Semester	<input checked="" type="checkbox"/>	Fall	<input type="checkbox"/>	Spring	
		Course Type	<input checked="" type="checkbox"/>	Compulsory	<input type="checkbox"/>	Elective	
		Course Language	<input type="checkbox"/>	Turkish	<input checked="" type="checkbox"/>	English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS		
			3	0	5		
Instructor	Title, Name-Last Name		Öğr. Gör. Sena TEKELİ				
	Contact Information		sena.tekeli@toros.edu.tr				
Information about Course	This is a theoretical course with 3 hours per week. It will be taken as distance education. The students can study and work on the course topics through the videos, related materials uploaded in the distance education system and online classes. Fall term grade will be the total of midterm exam (%30), presentation and weekly homeworks (%10) and final exam (%60).						
WEEKLY COURSE CONTENTS							
Week	Topics			Teaching Methods and Techniques			
1. Week	Introductory Lesson, Explaining the Syllabus and Worksheet 1			Mixed (Synchronous + Asynchronous)			
2. Week	Unit 1 Brands- Voc. Lis. Read.			Synchronous			
3. Week	Unit 1- Brands- Case Study/ Worksheet 2			Asynchronous			
4. Week	Case Study- Big names prove worth in crisis			Asynchronous			
5. Week	Unit 2- Travel- Voc. Lis. Read.			Synchronous			
6. Week	Unit 2- Travel- Case Study / Worksheet 3			Asynchronous			
7. Week	Review for the exam/ Extra Worksheets			Mixed (Synchronous + Asynchronous)			
8. Week/ Midterm (Explanation)	Written Exam / Distance						
9. Week	Case Study- Forget Shopping- Soon you'll download your new clothes			Synchronous			
10. Week	Unit 3- Change- Voc. Lis. Read. Case study			Synchronous			
11. Week	Unit 3- Change- Extra Study- Law firms get into shape			Asynchronous			
12. Week	Case Study- The right people for the right jobs			Asynchronous			
13. Week	Presentations			Mixed (Synchronous + Asynchronous)			
14. Week	Presentations			Mixed (Synchronous + Asynchronous)			
15. Week	Final Exam**						
Final (Explanation)**	Final exam will be written exam. / Distance						
Make-Up (Explanation)	Make-up exam will be written exam. / Distance						
Select and explain in detail the teaching methods and techniques to be used in course.							
Synchronous	<input type="checkbox"/>						
Asynchronous	<input type="checkbox"/>						
Mixed (Synchronous + Asynchronous)	<input checked="" type="checkbox"/>	Course topics will be dealt with online at some weeks and through videos and materials at other weeks. Detailed information related to teaching methods and techniques is stated in the weekly course contents.					
Face-to-Face	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
Other explanations for the effective and efficient conduct of the course							
Attendance***	Synchronous attendance will be kept during online courses on the distance education system. Asynchronous studies will be followed by weekly homeworks.						
Course Resources	Market Leader, Business English Course Book, David Cotton, David Falvey, Simon Kent. Pearson.						
Auxiliary Resources							
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)						
	Consulting Topics			Date		Time	
	The students can contact the instructor of the course during their regular weekly class hours via Google Classroom, and also they can ask her questions about the course and get answers via e-mail.						
	The weekly assignments/homeworks will be sent to the instructor through e-mail/ Google Classroom.						
	Outlines and the powerpoint file (presentation) will be sent to the instructor through e-mail/ Google Classroom on due date.						

 TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES 2020-2021 ACADEMIC YEAR CURRICULUM FORM									
Department / Program	International Finance and Banking International Trade and Logistics Business	Course Code	MAT-103						
		Course Title	Mathematics -I						
		Semester	<input checked="" type="checkbox"/>	Fall	<input type="checkbox"/>	Spring			
		Course Type	<input checked="" type="checkbox"/>	Compulsory	<input type="checkbox"/>	Elective			
		Course Language	<input type="checkbox"/>	Turkish	<input checked="" type="checkbox"/>	English			
Grade	Please select from list	Course Credits	Theoretical		Practical		ECTS		
			3		0		5		
Instructor	Title, Name-Last Name		Asst. Prof. Dr. Gökçe MANAVGAT						
	Contact Information		gokce.manavgat@toros.edu.tr						
Information about Course	The aim of this course is to understand and solve basic mathematical algebraic expressions and their business and economics applications. The course will be held face to face in the classroom and at the same time synchronously through the lms.toros.edu.tr system . <u>Participation of the students request will be taken one week before. However, some weeks course can be done only as synchronously.</u> Course materials will be shared on lms.toros.edu.tr. There is a requirement to attend the course.								
WEEKLY COURSE CONTENTS									
Week	Topics					Teaching Methods and Techniques			
1. Week	Introduction to Algebra, Real Numbers, Exponential Numbers, Distributive Law, Further Algebra Practice Problem					Face to Face and Synchronous on lms.toros.edu.tr			
2. Week	Further Algebra Equation and Equation Systems, Linear Equation					Face to Face and Synchronous on lms.toros.edu.tr			
3. Week	Graph of Linear Equation, Algebraic Solution of Simultaneous Linear Equations,					Face to Face and Synchronous on lms.toros.edu.tr			
4. Week	Algebraic Solution of Simultaneous Linear Equations, Practice Problems,					Face to Face and Synchronous on lms.toros.edu.tr			
5. Week	Supply and Demand Analysis, Practice Problems					Face to Face and Synchronous on lms.toros.edu.tr			
6. Week	Transposition of Formula					Face to Face and Synchronous on lms.toros.edu.tr			
7. Week	Non-linear Equations, Quadratic functions					Face to Face and Synchronous on lms.toros.edu.tr			
Midterm (Explanation)*	Written Exam (online and calculated as 20%)								
8. Week	Non-linear Equations, Quadratic functions					Face to Face and Synchronous on lms.toros.edu.tr			
9. Week	Indices and logarithms					Face to Face and Synchronous on lms.toros.edu.tr			
10. Week	The exponential and natural logarithm functions					Face to Face and Synchronous on lms.toros.edu.tr			
11. Week	The exponential and natural logarithm functions					Face to Face and Synchronous on lms.toros.edu.tr			
12. Week	Geometric Series and practice problems					Face to Face and Synchronous on lms.toros.edu.tr			
13. Week	Geometric Series and practice problems					Face to Face and Synchronous on lms.toros.edu.tr			
14. Week	Overview of Lecture					Face to Face and Synchronous on lms.toros.edu.tr			
Final (Explanation)**	The final will be held face to face in a written examination. It will be calculated as 80%.								
Make-Up (Explanation)	The make-up will be held face to face in written examination. It will be calculated as 80%.								
Select and explain in detail the teaching methods and techniques to be used in course.									
Synchronous	<input checked="" type="checkbox"/>	At time lms.toros.edu.tr							
Asynchronous	<input type="checkbox"/>								
Mixed (Synchronous + Asynchronous)	<input checked="" type="checkbox"/>	At time lms.toros.edu.tr							
Face-to-Face	<input checked="" type="checkbox"/>	Face-to-face education will be accepted as much as the classroom capacity.							
Other	<input type="checkbox"/>								
Other explanations for the effective and efficient conduct of the course									
Attendance***	70% attendance requirement for all teaching methods and techniques.								
Course Resources	Jacques, Ian (2018). Mathematics for Economics and Business, Pearson Global 9th Edition (Course Book)								
Auxiliary Resources	Edward T. Dowling (2000). İşletme ve İktisat için Matematiksel Yöntemler Nobel Yayınları								
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)					All questions and remarks are received via email			
	Consulting Topics					Date		Time	
	No specific time for supervising								