




24.02.2021 tarihli ve 04/12 sayılı Fakülte Yönetim Kurulu Karar eki.


 TOROS UNIVERSITY ENGINEERING FACULTY		
2020-2021 ACADEMIC YEAR CURRICULUM FORM		
Department / Program	<div>Business</div> <div> Course Code MAN456 Course Title Ethical and Social Responsibility in Business Semester <input type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring Course Type <input type="checkbox"/> Compulsory <input checked="" type="checkbox"/> Elective Course Language <input type="checkbox"/> Turkish <input checked="" type="checkbox"/> English </div>	
	<div>Grade</div> <div> Please select from list <div> Course Credits <div>Theoretical</div> <div>Practical</div> <div>ECTS</div> </div> </div>	
	<div>Instructor</div> <div> Title, Name-Last Name <div>Prof.Dr. Mustafa BEKMEZCI</div> </div>	
	<div>Contact Information</div> <div> mustafa.bekmezci@toros.edu.tr - (0533)543 09 23 </div>	
	<div>Information about Course</div> <div> This course will focus on ethical and social responsibility in business </div>	
WEEKLY COURSE CONTENTS		
Week	Topics	Teaching Methods and Techniques
1. Week	Introduction to ethics	Synchronous (lms.toros.edu.tr)
2. Week	Organizational ethics	Synchronous (lms.toros.edu.tr)
3. Week	Ethical decisions	Synchronous (lms.toros.edu.tr)
4. Week	Social responsibility of business	Synchronous (lms.toros.edu.tr)
5. Week	Stakeholders and the social contract	Synchronous (lms.toros.edu.tr)
6. Week	Corporate governance	Synchronous (lms.toros.edu.tr)
7. Week	Ethical issues in the functional area-I	Synchronous (lms.toros.edu.tr)
Midterm (Explanation)	Written Exam (Synchronous and calculated 40%) via e-mail	
8. Week	Ethical issues in the functional area-II	Synchronous (lms.toros.edu.tr)
9. Week	Current trends in business	Synchronous (lms.toros.edu.tr)
10. Week	Environmental ethics, sustainability, corruption and gender issues	Synchronous (lms.toros.edu.tr)
11. Week	Corporate social responsibility	Synchronous (lms.toros.edu.tr)
12. Week	Social initiatives-I	Synchronous (lms.toros.edu.tr)
13. Week	Social initiatives-II	Synchronous (lms.toros.edu.tr)
14. Week	Performance evaluation and performance reporting	Synchronous (lms.toros.edu.tr)
Final (Explanation)**	Homework (Calculated %60)	
Make-Up (Explanation)	Homework (Calculated %60)	
Select and explain in detail the teaching methods and techniques to be used in course.		
Synchronous	<input checked="" type="checkbox"/>	At time on lms.toros.edu.tr (Lecture and presentation)
Asynchronous	<input type="checkbox"/>	
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>	
Face-to-Face	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
Other explanations for the effective and efficient conduct of the course		
Attendance***		
Course Resources	Dessler, G.. (2014). Fundamentals of Human Resources Management. Pearson, USA.	
Auxiliary Resources		
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)	
	Consulting Topics	Date
		Time

*	The way of making the midterm (written exam, homework, quiz, report, presentation etc.) and the rate of contribution of these activities to success should be specified.
**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.


		TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES 2020-2021 ACADEMIC YEAR CURRICULUM FORM			
Department / Program	BUSINESS ADMINISTRATION	Course Code	MAN-462		
		Course Title	CONTEMPORARY APPROACHES IN MANAGEMENT		
		Semester	<input type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective	
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			3	0	5
Instructor	Title, Name-Last Name		Assoc. Prof. Dr. Metin OCAK		
	Contact Information		metin.ocak@toros.edu.tr		
Information about Course	The course aims to make the students to be able to master contemporary approaches in management science. Additionally, the course aims to make the students to be able to use and apply current approaches in organizations. The course will be held synchronously on lms.toros.edu.tr. Course materials will be shared via lms.toros.edu.tr. Attending the course is compulsory.				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week	Basic Concepts and Development of Management Science			Synchronous- lms.toros.edu.tr	
2. Week	Basic Concepts and Development of Management Science			Synchronous- lms.toros.edu.tr	
3. Week	Entrepreneurship			Synchronous- lms.toros.edu.tr	
4. Week	Innovation Management			Synchronous- lms.toros.edu.tr	
5. Week	Crisis Management and Risk Management			Synchronous- lms.toros.edu.tr	
6. Week	Corporate Stress Management			Synchronous- lms.toros.edu.tr	
7. Week	Review			Synchronous- lms.toros.edu.tr	
Midterm (Explanation)*	Written Exam (Synchronous and calculated 40 %) via e-mail				
8. Week	Time Management			Synchronous- lms.toros.edu.tr	
9. Week	Creativity and Creativity Management			Synchronous- lms.toros.edu.tr	
10. Week	Management of Differences			Synchronous- lms.toros.edu.tr	
11. Week	Organization Development and Change Management			Synchronous- lms.toros.edu.tr	
12. Week	Social Responsibility and Ethics			Synchronous- lms.toros.edu.tr	
13. Week	Management of Organizational Culture			Synchronous- lms.toros.edu.tr	
14. Week	Review			Synchronous- lms.toros.edu.tr	
Final (Explanation)**	Students will prepare a literature review homework in English on a topic determined by the lecturer as final exam. Minimum 10 domestic and 10 foreign references must be used in the literature review. Toros University Graduate Education Institute Thesis Writing Guide will be used as writing rules. The final				
Make-Up (Explanation)	The make-up will be held in the form of an homework as same as final exam. It will be calculated as 60%.				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input checked="" type="checkbox"/>	At time on lms.toros.edu.tr.			
Asynchronous	<input type="checkbox"/>				
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Attendance***	70% attendance requirement				
Course Resources	Contemporary Approaches in Management Beta Publication 2016.				
Auxiliary Resources					
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)		All questions and remarks are received via email or Whatsapp group		
	Consulting Topics		Date	Time	
	No specific time for supervising				

*	The way of making the midterm (written exam, homework, quiz, report, presentation etc.) and the rate of contribution of these activities to success should be specified.
**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.


		TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES			
2020-2021 ACADEMIC YEAR CURRICULUM FORM					
Department / Program	Business Administration	Course Code	ECO406		
		Course Title	The Turkish Economy		
		Semester	<input checked="" type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective	
		Course Language	<input checked="" type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	4th Grade	Course Credits	Theoretical	Practical	ECTS
			3	0	5
Instructor	Title, Name- surname		Dr. İbrahim Boz, Assistant Professor		
	Contact		ibrahim.boz@toros.edu.tr 0324 3253300 to leave message		
Information about Course	Outlook, Development and Problems of the Turkish Economy.				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week	Explanation of the course objectives and responsibilities. Introduction to the Turkish economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
2. Week	DISCUSSION ON THE ECONOMIC OUTLOOK OF TURKEY AND MAJOR PROBLEMS. Selected reading on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
3. Week	OECD: EXECUTIVE SUMMARY (8-12). Selected Readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
4. Week	OECD: KEY POLICY INSIGHTS (13-20). Selected Readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
5. Week	OECD: KEY POLICY INSIGHTS (21-25). Selected Readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
6. Week	OECD: KEY POLICY INSIGHTS (26-30). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
Midterm (Explanation)	Midterm exam will be online. Questions will be classical essay type. Its weight is 40 percent.				
8. Week	OECD: KEY POLICY INSIGHTS (31-35). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
9. Week	OECD:KEY POLICY INSIGHTS (36-40). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
10. Week	OECD:KEY POLICY INSIGHTS (41-45). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
11. Week	OECD:KEY POLICY INSIGHTS (46-50). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
12. Week	OECD: KEY POLICY INSIGHTS (51-55). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
13. Week	OECD: KEY POLICY INSIGHTS (56-60). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
14. Week	OECD:KEY POLICY INSIGHTS (61-62). Selected readings on the Turkish Economy.			Synchronous, Asynchronous (lms.toros.edu.tr)	
Final (Explanation)**	Final exam will be online. Questions will be classical essay type. Its weight is 60 percent.				
Make-Up (Explanation)	Retake exam will be online. Questions will be classical essay type. Its weight is 60 percent. Replacing the final exam.				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input checked="" type="checkbox"/>	Chapters will be presented online. There are significant and less significant parts of the reading materials. Students should not miss the lecturer presentations which would be kept on video recordings.			
Asynchronous	<input checked="" type="checkbox"/>	There would be some additional readings and study questions for the students.			
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Participation***	There is 70 percent participation rule which means that students must access to the online classrooms and materials, in order to be able to take final exam.				
Course Resources	Textbooks: 1) OECD Economic Surveys Turkey, July 2018 OVERVIEW, 62 Pages.				
Auxiliary Resources	2) 1940-2020-Turkish Economy & Developments and Policies.				
	3) Ekonomi Sunumu & Hazine ve Maliye Bakanlığı- 2021				
	4) There would be some other articles on the Turkish economy.				
Course Counseling	Tutorial to students				
	Consulting Topics			Date	Time
	Topics in chapters, study questions, questions raised by students.				

		TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES 2020-2021 ACADEMIC YEAR CURRICULUM FORM			
Department / Program	Business Administration	Course Code	MAN 458		
		Course Title	Cases Studies in Business Administration		
		Semester	<input checked="" type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective	
		Course Language	<input checked="" type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			3	0	5
Instructor	Title, Name-Last Name		Assoc. Prof. Mert AKTAŞ		
	Contact Information		mert.aktas@toros.edu.tr		
Information about Course	Cases related to all areas of business including, management, finance, marketing, human resource management, production are going to be analyzed and discussed.				
WEEKLY COURSE CONTENTS					
Week	Topics	Teaching Methods and Techniques			
1. Week	Business Cases-1	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
2. Week	Business Cases-2	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
3. Week	Business Cases-3	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
4. Week	Business Cases-4	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
5. Week	Business Cases-5	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
6. Week	Business Cases-6	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
7. Week	Business Cases-7	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
Midterm (Explanation)*	Project (Calculated %30)				
8. Week	Business Cases-8	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
9. Week	Business Cases-9	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
10. Week	Business Cases-10	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
11. Week	Business Cases-11	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
12. Week	Business Cases-12	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
13. Week	Student Presentations	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
14. Week	Student Presentations	Presentation and Discussion Synchronous (lms.toros.edu.tr)			
Final (Explanation)**	Final grade will be given by a project. (Calculated %70)				
Make-Up (Explanation)	Make up exam will be project. (Calculated %70)				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input checked="" type="checkbox"/>				
Asynchronous	<input checked="" type="checkbox"/>				
Mixed (Synchronous + Asynchronous)	<input checked="" type="checkbox"/>				
Face-to-Face	<input checked="" type="checkbox"/>				
Other	<input checked="" type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Attendance***	For the synchronous courses required attendance is %70.				
Course Resources	Drucker, P. F. (2019). Management cases. Harper Collins.				
Auxiliary Resources	Media and journal articles				
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)				
	Consulting Topics		Date	Time	
	No specific time for counselling				
	No specific time for counselling				
	No specific time for counselling				


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**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.

	TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES				
	2020-2021 ACADEMIC YEAR CURRICULUM FORM				
Department / Program	Business Administration	Course Code	MAN 452		
		Course Title	OCCUPATIONAL HEALTH AND SAFETY		
		Semester	<input checked="" type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective	
		Course Language	<input checked="" type="checkbox"/> Turkish	<input type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			3	0	5
Instructor	Title, Name-Last Name		LEC. SABRİ KALKAN		
	Contact Information		sabri.kalkan@toros.edu.tr		
Information about Course	Basic issues on occupational health and safety				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week	Law Number 4857			Synchronous, Asynchronous	
2. Week	Law Number 6331			Synchronous, Asynchronous	
3. Week	Physical Risk Factors			Synchronous, Asynchronous	
4. Week	Chemical Risk Factors			Synchronous, Asynchronous	
5. Week	Biological Risk Factors			Synchronous, Asynchronous	
6. Week	Fire			Synchronous, Asynchronous	
7. Week	Risk analysis			Synchronous, Asynchronous	
Midterm (Explanation)*	Online (Mixed exam: Written and Test)				
8. Week	Personal Protection and Equipment			Synchronous, Asynchronous	
9. Week	Ergonomics			Synchronous, Asynchronous	
10. Week	OSH applications in Turkey			Synchronous, Asynchronous	
11. Week	OSH applications in Europe			Synchronous, Asynchronous	
12. Week	OSH in Electric Work			Synchronous, Asynchronous	
13. Week	OSH in Construction Work			Synchronous, Asynchronous	
14. Week	An Overview			Synchronous, Asynchronous	
Final (Explanation)**	Classically, it will be held online and 40% of the midterm will be determined by considering 60% of the final and the make-up exam. (Mixed exam: Written and Test)				
Make-Up (Explanation)	Classically, it will be held online and 40% of the midterm will be determined by considering 60% of the final and the make-up exam. (Mixed exam: Written and Test)				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input checked="" type="checkbox"/>	Problems and solution methods related to theoretical issues will be done synchronously.			
Asynchronous	<input checked="" type="checkbox"/>	Students who do not participate in synchronous education will be given the opportunity to participate in education asynchronously.			
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Attendance***					
Course Resources	Hakan Erdoğan- İş Sağlığı ve Güvenliği Konu Anlatımlı				
Auxiliary Resources					
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)				
	Consulting Topics		Date	Time	


*	The way of making the midterm (written exam, homework, quiz, report, presentation etc.) and the rate of contribution of these activities to success should be specified.
**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.

	TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES				
	2020-2021 ACADEMIC YEAR CURRICULUM FORM				
Department / Program	BUSINESS ADMINISTRATION	Course Code	MAN-444		
		Course Title	GRADUATION PROJECT FOR BUSINESS ADMINISTRATION		
		Semester	<input type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective	
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			3	0	5
Instructor	Title, Name-Last Name		Assoc. Prof. Dr. Metin OCAK		
	Contact Information		metin.ocak@toros.edu.tr		
Information about Course	<p>Students will prepare a literature review homework in English on a topic determined by the lecturer as a project. Minimum 10 domestic and 10 foreign references must be used in the literature review. Toros University Graduate Education Institute Thesis Writing Guide will be used as writing rules. The project will be calculated as 100 %. The course will be held asynchronously. Students will propose their project to the lecturer through e-mail until the third week of the semester. After the project proposal will be approved by the lecturer students will start their project. On the final exam week each student must present his study synchronously on lms.toros.edu.tr with a presentation prepared in powerpoint and deliver his project to the lecturer as an output.</p>				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week					
2. Week					
3. Week					
4. Week					
5. Week					
6. Week					
7. Week					
Midterm (Explanation)*					
8. Week					
9. Week					
10. Week					
11. Week					
12. Week					
13. Week					
14. Week					
Final (Explanation)**	Final exam week each student must present his study synchronously on lms.toros.edu.tr with a presentation prepared in powerpoint and deliver his project to the lecturer as an output as final exam.				
Make-Up (Explanation)	Each student must present his study synchronously on lms.toros.edu.tr with a presentation prepared in powerpoint and deliver his project to the lecturer as an output as final exam.				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input checked="" type="checkbox"/>	At time on lms.toros.edu.tr .			
Asynchronous	<input type="checkbox"/>				
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input checked="" type="checkbox"/>	Students will propose their project to the lecturer through e-mail until the third week of the semester.			
Other explanations for the effective and efficient conduct of the course					
Attendance***	70% attendance requirement				
Course Resources	Bailey, K. (2008). Methods of social research. Simon and Schuster.				
Auxiliary Resources					
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)		All questions and remarks are received via email or Whatsapp group		
	Consulting Topics		Date	Time	
	No specific time for supervising				

*	The way of making the midterm (written exam, homework, quiz, report, presentation etc.) and the rate of contribution of these activities to success should be specified.
**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.

		TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES 2020-2021 ACADEMIC YEAR CURRICULUM FORM			
Department / Program	Business Administration	Course Code	MAN 462		
		Course Title	Internship (Uygulamalı İşletmecilik)		
		Semester	<input type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective	
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			0	40	27
Instructor	Title, Name-Last Name		Prof. Dr. Mustafa BEKMEZCİ		
	Contact Information		mustafa.bekmezci@toros.edu.tr		
Information about Course	Students are going to be placed in a business organization for 14 weeks and prepare a report about their 14 weeks of experience in a predetermined format.				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week	Internship			Application	
2. Week	Internship			Application	
3. Week	Internship			Application	
4. Week	Internship			Application	
5. Week	Internship			Application	
6. Week	Internship			Application	
7. Week	Internship			Application	
Midterm (Explanation)*	Project				
8. Week	Internship			Application	
9. Week	Internship			Application	
10. Week	Internship			Application	
11. Week	Internship			Application	
12. Week	Internship			Application	
13. Week	Internship			Application	
14. Week	Report			Application	
Final (Explanation)**	Final grade will be given by a report Weight is %100.				
Make-Up (Explanation)	There is no make up exam for this course				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input type="checkbox"/>				
Asynchronous	<input type="checkbox"/>				
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input checked="" type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Attendance***	Required attendance is %70 at the workplace.				
Course Resources					
Auxiliary Resources					
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)				
	Consulting Topics			Date	Time
	No specific time for counselling				
	No specific time for counselling				
	No specific time for counselling				

*	The way of making the midterm (written exam, homework, quiz, report, presentation etc.) and the rate of contribution of these activities to success should be specified.
**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.

		TOROS UNIVERSITY FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES 2020-2021 ACADEMIC YEAR CURRICULUM FORM			
Department / Program	Business Administration	Course Code	MAN 440		
		Course Title	Graduation Project (Bitirme Projesi)		
		Semester	<input type="checkbox"/> Fall	<input checked="" type="checkbox"/> Spring	
		Course Type	<input type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective	
		Course Language	<input type="checkbox"/> Turkish	<input checked="" type="checkbox"/> English	
Grade	Please select from list	Course Credits	Theoretical	Practical	ECTS
			1	2	3
Instructor	Title, Name-Last Name		Assoc. Prof. Mert AKTAŞ		
	Contact Information		mert.aktas@toros.edu.tr		
Information about Course	Students are going to prepare a report about a topic which they choose in a predetermined format.				
WEEKLY COURSE CONTENTS					
Week	Topics			Teaching Methods and Techniques	
1. Week	Project			Application	
2. Week	Project			Application	
3. Week	Project			Application	
4. Week	Project			Application	
5. Week	Project			Application	
6. Week	Project			Application	
7. Week	Project			Application	
Midterm (Explanation)*	Project				
8. Week	Project			Application	
9. Week	Project			Application	
10. Week	Project			Application	
11. Week	Project			Application	
12. Week	Project			Application	
13. Week	Project			Application	
14. Week	Report			Application	
Final (Explanation)**	Final grade will be given by a report Weight is %100.				
Make-Up (Explanation)	There is no make up exam for this course				
Select and explain in detail the teaching methods and techniques to be used in course.					
Synchronous	<input type="checkbox"/>				
Asynchronous	<input type="checkbox"/>				
Mixed (Synchronous + Asynchronous)	<input type="checkbox"/>				
Face-to-Face	<input type="checkbox"/>				
Other	<input checked="" type="checkbox"/>				
Other explanations for the effective and efficient conduct of the course					
Attendance***	Required attendance is %70 at the workplace.				
Course Resources					
Auxiliary Resources					
Course Counseling	Consulting Management (Synchronous, Face-to-Face and others)				
	Consulting Topics			Date	Time
	No specific time for counselling				
	No specific time for counselling				
	No specific time for counselling				

*	The way of making the midterm (written exam, homework, quiz, report, presentation etc.) and the rate of contribution of these activities to success should be specified.
**	How the final exam will be done and the contribution rate to the success grade of the midterm exam (written exam, homework, quiz, report, presentation etc.) must be specified.
***	Attendance rate in face-to-face education is 70%, Synchronous or synchronous video watching is 70%, Asynchronous attendance is not required.